



Currently, there are four(4) searchable and full-text databases in the ProQuest collection:

<input checked="" type="checkbox"/>	<b>ABI/INFORM Collection (1971 - current)</b>	Business, Management and Trade - scholarly and trade journal articles, dissertations, market reports, industry reports, business cases and global and trade news Subject Area(s): Business View title list
<input checked="" type="checkbox"/>	<b>Coronavirus Research Database</b>	A free health and medical research database for openly available content related to the COVID-19 outbreak. Subject Area(s): Unassigned
<input checked="" type="checkbox"/>	<b>Ebook Central</b>	Multidisciplinary - e-books Subject Area(s): Unassigned
<input checked="" type="checkbox"/>	<b>Publicly Available Content Database</b>	Designed to complement other databases and collections, this database brings together or links to full text for publicly available content from a number of different sources from around the world. Subject Area(s): Unassigned View title list

**Two main databases are:**

**The ProQuest ABI/INFORM Global** collection enables you to explore and understand business research topics. You can search nearly 3000 worldwide business periodicals, including the *Wall Street Journal*, for in-depth coverage of business and economic conditions, management techniques, theory, and practice of business, advertising, marketing, economics, human resources, finance, taxation, computers, and more. Also includes fast access to information on 60,000 + companies with business and executive profiles.

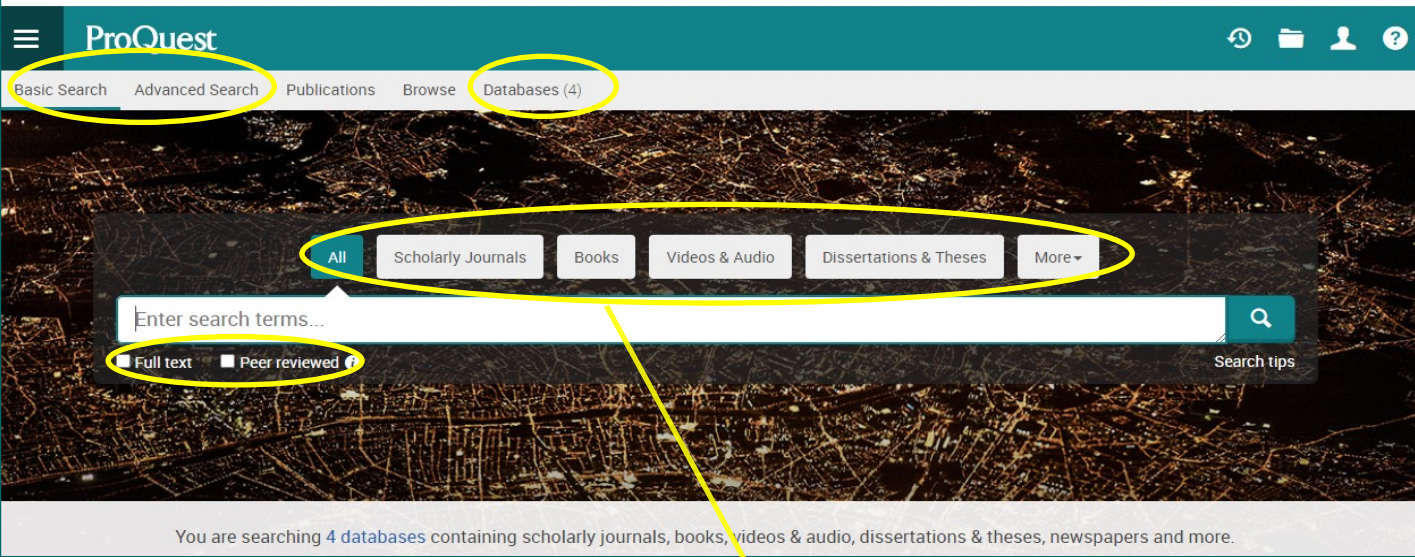
**COVID Research Database** collection is a free health and medical research database for openly available content related to the COVID-19 outbreak.

**Getting Started**

Location: <http://library.angliss.edu.au/> - Find Information → Databases → ProQuest



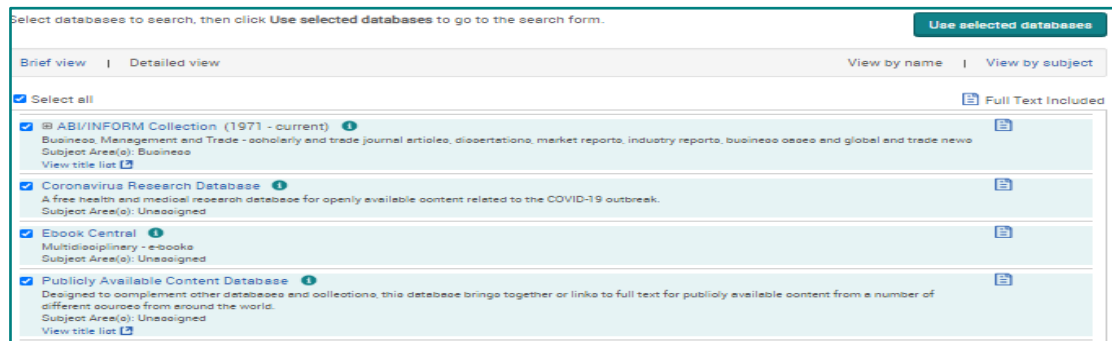
Welcome, William Angliss Institute



**Create your query in the Basic Search box**

Before running a search, you may limit or focus your search by selecting **Full Text** or **Peer reviewed** (below the search box).

- Following that, selecting from the main menu bar either **All** for searching all source types, or from one of the most commonly searched source types, such as: **Scholarly journals, Books, Videos & Audio, Dissertations & Theses, More** (newspapers, magazines, reports, trade journals, blogs, podcasts, conference proceedings...).
- Selecting **Databases on the top Menu bar**: you have the option to search across 4 databases or only concentrate on one or two databases. Once you have made your selections, click the **Use selected databases** to return to your newly customized Basic Search screen.



## Advanced Search - Use various options to narrow your search results

- Limit to Date range, source types, document types
- Utilise the Thesaurus (an alphabetical listing of all the subjects terms used to classify and organize information).
- Utilise the operators and characters in the list below for more relevant results.

Operator / Character	Description	Example
<b>AND</b>	Look for documents that contain all of your words or phrases. Use <b>AND</b> to <b>narrow</b> your search and get fewer results	food <b>AND</b> nutrition
<b>OR</b>	Look for documents that contain any of your words or phrases. Use <b>OR</b> to <b>broaden</b> your search and get more results	food <b>OR</b> nutrition
<b>NOT</b>	Look for documents that contain one of your search terms, but not the other.	hospitality <b>NOT</b> events
<b>“Quotation marks”</b>	Look for exact phrases	“human geography”
<b>*</b> <b>Truncation</b>	Look for documents that contain several words with the same roots.	Educat* - education, educator, educated
<b>?</b> <b>Wildcard</b>	Will replace any single character, either inside or at the right end of a word.	sm?th - smith, smyth
<b>NEAR/n or N/n</b>	Look for documents that contain two search terms, in any order, within a specified number of words apart. Replace ‘n’ with a number. In the example, 3 means within 3 words. Used alone, NEAR defaults to NEAR/4. <b>Important to know:</b> When you shorten <b>NEAR</b> to <b>N</b> , you must provide a number. For example, <b>internet N/3 media</b> . If you search on <b>internet N media</b> , ProQuest interprets <b>N</b> as a search term, rather than as a proximity operator.	urban <b>NEAR/3</b> agriculture  food <b>N/3</b> festivals
<b>PRE/n or P/n or -</b>	Look for documents that contain one search term that appears within a specified number of words before a second term. Replace ‘n’ with a number. In the example, 4 means the first term precedes the second term by 4 or fewer words. A hyphen (-) joining two terms within a search is equivalent to PRE/0 or P/0.	management <b>PRE/4</b> tourism  ecotourism <b>P/4</b> sustainable

## My Research - create your account or sign into an existing account to :



- Save, manage, organize the searches and contents that you find and create in ProQuest.
- Create different folders for your subjects; search alerts.

## Article Display

When you select an article title, you see the Article Display page. On this page you can read the article you have selected in its entirety, either in Full-text or PDF formats. You can also:

- Search for terms within a ‘Full text—PDF’ Document (CTRL+F)
- Browse an article’s reference list
- Browse related items (right-hand side of the article)
- Add items to temporary selected items folder
- Save to My Research
- Email
- Print
- Cite
- Save/Export to EndNote

## Need further help?



Click the symbol on any page to view comprehensive information OR seek assistance from the LRC Staff, either on or off-campus, [lrc@angliss.edu.au](mailto:lrc@angliss.edu.au)